

CLIP CONFERENCE

Accommodation Reservation Form

05-06 December 2019

An allocation of rooms is being held at the **Vineyard Hotel**. Should you wish to take advantage of these allocations, please complete below form. Should this allocation be exceeded, we will endeavor to get your requested room, but should this not be possible, we will revert with alternatives

Please complete form and email to: vuyani@vineyard.co.za

Title: _____

First Name(s): _____

Surname: _____

Company/Institution: _____

Country: _____

Arrival Date: _____

Departure Date: _____

Accommodation Request

Please provide name if there is a second occupant:

Bed configuration required:

Room type	Rate: Single occupancy	Rate: Double occupancy	Number of nights	Number of pax
Courtyard facing standard room	R 1,955.00	R 2,455.00		
Courtyard facing deluxe room	R 2,255.00	R 2,755.00		

Payment Method(s):

The Vineyard Hotel Banking Details:

Acc Name: The Vineyard Hotel and Spa

Account Nr: 5015 2556 287

Bank: First National Bank

Branch: Claremont

Branch Code: 200109

SWIFT: FIRNZAJJ

OR

Please, provide banking details as follow:

Card type (Visa/Master/American Express): _____

Name of Card Holder: _____

Card Number: _____

Expiry Date: _____

CCV number (last 3 digits) _____

Signature of Cardholder: _____

*Kindly forward your proof of payment to: vuyani@vineyard.co.za

Cancellation / Reduction Charges

- 25% of the booked value will be charged to guests who cancels 15 days or more prior to the arrival date
- 100% of the booked value will be charged to guests who cancels 14 days or less prior to the arrival date
- Should any guest fail to settle the said charges, the above named company will be liable for that payment

No Shows

All no shows charges will be charged at 100% of the contracted cost of the accommodation for the full period
